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# HANDBOOK

FOR

## RETURNING OFFICERS & PRESIDING OFFICERS

General Election to Local Councils  
2025

*State Election Commission  
Mizoram*





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Handbook for  
**RETURNING OFFICERS**



# RETURNING OFFICER

## KAIHHRUAINA

Aizawl leh Lunglei Municipality hnuai Local Council inthlan chung changa i hnathawh dan tur tlangpui a hnuai hian ziah a ni a, ngun takin chhiar la, hriatthiam loh i neih chuan The Mizoram Municipalities (Election to Local Councils) Rules, 2015-ah enfiah ang che. He lehkhabu hi kaihhruaina mai chauh a ni tih pawh i hre dawn nia.

### I. TIH TUR HMASA BER

1. He kaihhruaina bu hi ngun takin chhiar la, inthlan hmain thil tih dan tur chiang takin hre hmasa ang che.
2. Inthlanna hmanrua i dawnte ngun takin en la, a list-a chuante i dawng kim ngei em tih fiahin heng hmanruate hi i vawng him tur a ni.
3. Election thila mamawh hun apiangah Local Council Tlangau i chhawr thei ang a, Local Council pawh a hranpain hriattir bawng ang che.
4. State Election Commission, Mizoram-in Local Council inthlanna bik atana a siam Model Code of Conduct-te hi Candidate leh Political Party-te chu zawm ngei tura beisei an ni tih i hriattir tur a ni.

### II. CANDIDATE LAK DAN LEH ENDIK DAN

5. **Rule 39**-a tarlan, **Form 7** hmang hian Schedule of Election leh candidate inpekna hun tur hriattirna chhuah la, a zau thei ang berin Tlangau puantir ang che. A hun leh hmunte nangma ruat tur a ni.
6. Thlan tura inpete'n an inpekna **Rule 41**-in a sawi, **Form 8** hmanga anmahni ngei emaw ziaka an ruat an aiawhte'n an rawn thehluh leh pawisa dahkham **Rs. 500/-** i dawng ang a, **Rule 42**-in a sawi **Form 9** hmang hian Receipt i pe tur a ni. Thlan tura rawn inpete hming leh an particulars chu **Rule 43(4)**-in a sawi angin **Form 10**-ah i chhinchhiah ang.
7. In hnuhdawhna hun tiam chhunga candidate inhnukdaww turte chuan **Rule 44**-in a sawi, **Form 11** hmangin inhnukdawhna an thehluh ang. Inhnukdaww an awm chuan an pawisa dahkham chu i pe kir leh ang a, i Receipt pek chhuah pawh kha i la kir leh tur a ni. Tin, **Form 9 Part 'B'**-a '**How disposed of**' tih zawnah khan '**Refunded**' ti a ziah tur a ni.
8. Hun i ruat angin candidate-te chu inthlanna a ding thei an nih leh nih loh The Mizoram Municipalities (Election to Local Councils) Rules, 2015, **Rule 40**-in a tarlan angin hetiangin i enfiah thei ang:-
  - 1) India khua leh tui a nih loh chuan a ding thei lo ang.
  - 2) Scheduled Tribe a nih loh chuan a ding thei lo;

- 3) Kum 25 a tlin loh chuan a ding thei lo;
  - 4) A din tumna veng Local Council Constituency Electoral Roll-a a chuan loh chuan a ding thei lo;
  - 5) Local Council danga member a nih chuan a ding thei lo;
  - 6) Sorkar Laipui emaw State Sawrkarah emaw Public Undertaking-ah emaw hnathawk lai emaw hna (Office of Profit) chelh lai nei a nih chuan a ding thei lo;
  - 7) Mi rilru kim lo, Court emaw, thuneitu dangin emaw rilru kim lo nia puan a nih chuan a ding thei lo;
  - 8) Sum chungchanga rinawm lohna leh inthlan chungchang a thiam loh chantir a nih a, vote thlak thei lo tura tih a nih chuan a ding thei lo ang;
  - 9) He Rules hman a nih hma emaw hman hnu emaw a India Ram chhung hmanlai mek Dan hnuaiah thil sual tih avanga hrem tawk tawh a nih a, hremna a tawh atanga kum 3 ala ral loh emaw lung in a tang a nih chuan a chhuah atanga kum 3 ala ral lo a nih chuan a ding thei lo ang.
9. Hetianga candidate-te i enfiah hnua ding thei lo an awm chuan an pawisa dahkham kha i pe kir leh ang a, **Form 9-a 'How disposed of'** tihah khan **'Disqualified and refunded'** tih i ziak ang.
10. Nomination paper i pekchhuah rualin Candidate-te chhinchhiahna tur **Symbol (EC/leh SEC in hman tura a ruahman te)** anpe chhuak tel tur a ni. **Rule 46-a** sawi anga recognised political party-te candidate-te chauhin Table-I a an party Reserve symbol hi an hmang ang a, political party behchhan nei lo te chuan Table-II a Free symbol te hi an thlang thei ang.

#### **National Parties**

- |                                       |                                 |
|---------------------------------------|---------------------------------|
| 1) Aam Aadmi Party,                   | Symbol – Broom                  |
| 2) Bahujan Samaj Party                | Symbol - Elephant               |
| 3) Bharatiya Janata Party             | Symbol – Lotus                  |
| 4) Communist Party of India (Marxist) | Symbol- Hammer, Sickle and Star |
| 5) Indian National Congress           | Symbol - Hand                   |
| 6) Nationalist People's Party         | Symbol - Book                   |

#### **State Parties**

- |                                  |                          |
|----------------------------------|--------------------------|
| 1) Mizo National Front (MNF)     | Symbol - Star            |
| 2) Zoram Nationalist Party (ZNP) | Symbol - Sun without ray |
| 3) Zoram People's Movement (ZPM) | Symbol - Hat             |

#### **Registered Unrecognized Parties**

- 1) Hmar Peoples Convention
- 2) Maraland Democratic Front
- 3) Mizoram People's Conference
- 4) Peoples Representation for Identity and Status of Mizoram (Prism)



## Free Symbols

1) Arbawm	2) Arpa	3) Bawngpa
4) Chem	5) Dawhkan	6) Emping
7) Hachhek	8) Herawt	9) Hlumbel
10) Hmui	11) Hnah Pahnih	12) Hnam
13) Hreipui	14) In	15) Ipte
16) Kelpa	17) Khuang	18) Khumbeu
19) Thlawhtheihna	20) Telephone	21) Nghawngkawl
22) Nihliap	23) No	24) Paikawng
25) Pam Khawnvar	26) Pangpar	27) Sangha
28) Sava	29) Sazupui	30) Selu
31) Tarmit	32) Thingkung	33) Thingzai chem
34) Thul	35) Thutthleng	36) Tuibur
37) Tuithawl	38) Tuthlawh	39) Ui
40) Vaibel	41) Arpui	42) Beram
43) Bahla pum hnih	44) Grep rah	45) Sakawrbakcheh
46) Suahdur	47) Sakawr	48) Zawhte
49) Pheikhawk	50) Tiangkawm & Ball	51) Lehkhabu
52) Ketli	53) Chemte	54) Pen
55) Dekchi	56) Thingrem	57) Favah
58) Theirah pahnih	59) Mau fian	60) Balhla kung

11. Mi pakhat aia tamin symbol thuhmun an thlan chuan thumvawrin a changtu zawk tur i titlu ang. Hemi thua hian i thutlukna chu thutawp a ni.
12. Candidate-a inpete i enfiah vek hnua ding thei te chu hetiang hian an hming i rem ang:
  - 1) Recognized National & State Party te alphabetical order-in i rem hmasa ber ang.
  - 2) Party hming alphabetical order-a i rem zawh ah kha party-a candidate te kha alphabetical order in rem leh tur a ni.
  - 3) Registered Unrecognized Party alphabetical order-in rem leh tur a ni.
  - 4) Registered Unrecognized Party hming alphabetical order-a i rem zawh ah kha party a candidate te kha alphabetical order bawkin rem leh tur a ni.
  - 5) Party behchhan nei candidate te i rem zawh vek hnu ah Independent Candidate te hming alphabetical order in rem leh mai tur a ni.
  - 6) Alphabetical Order hmanga hming rem dawnin English Alphabet hman tur a ni.
13. Candidate-a inpete i enfiah vek hnua ding thei zat leh member thlan tur zat chu a intluk chiahin emaw, thlan tur aia dingte an tlem zawk emaw chuan, inthlan kher ngai lovin, i enfiah vek hnua la dingte (Validly nominated candidates) zawng chu thlan tlin an nih thu i puang nghal ang. Member thlan tur zat chu State Election Commission-in a tihchhuah, **'Allocation of Seats to Local Councils'** Notification-a **'No. of Seats to be elected'** tih column a mi zat hi a ni e. General Election to Local Councils under Aizawl Municipal Corporation & Lunglei Municipal Council, 2025 ah hian Rule 16 of The Mizoram Municipalities (Ward Committee and Local Council) (Second Amendment) Rules, 2015-a tarlan angin hmeichhiate tana seat hauhsakna ( $1/3^{\text{rd}}$ ) a hnuaia mi ang hian a awm ang:-
  - 1) Local Council Member 5 awmnaa Member 1 chu hmeichhia a ni ang.
  - 2) Local Council Member 7 awmnaa Member 2 chu hmeichhia an ni ang.

14. Member thlan tur aia dingte an tlem zawk chuan thlan tur zat a kim lohna chu hun dangah State Election Commission remruatnain a hranpaa inthlanna buatsaih leh tur a ni ang. Chutiang a awm chuan DC/DME0 hnenah i report vat tur a ni. Eng vang mahin candidate dang i zawng chawp tur a ni lo. Inthlan ni hi State Election Commission-in a ni a ruat bik a nih avangin eng vang mahin i sawn a thiang lo a, member tur zat candidate an awm lo a nih pawhin a tihkim nan ruahmanna engmah i siam tur a ni lo.
15. Inthlanna dingte hming, an chhinchhiahna symbols, an veng hming leh an party hming chu **Form 13** hmang hian tar chhuak ang che. Election Agent atan a candidate in mi pakhat zel ziaka an ruat, i hnena an thehluh chu inthlanna dan **Rule 48** angin nangma pawm tur a ni a, heng Election Agent-te hi Polling Booth chhungah candidate an awm loh chhungin an luh ve phal a ni. Election Agent-te list hi Presiding Officer hnenah hlan chhawng ngei ang che. Election Agent bakah hian Contesting Candidate pakhatin **Rule 48(2)**-in a sawi angin Polling Agent leh Relief Agent pakhat theuh an ruat thei ang.
16. Vote thlak tan hun leh tawp hun dar bi State Election Commission-in a ruat angin **Form 13**-na candidate ho hming hnuaiah hian dar bi tuk zat chu ziaak tel ang che.

### III. VOTE CHHIAR DAN

#### 17. VOTE CHHIARTU TURTE

Vote chhiar chungchangah hian inthlanna dan **Rule 68** atanga **Rule 78** te hi ngun takin chhiar la, zawm ngei bawk ang che. Vote chhiar tura mi i ruat chu mi rinawm leh rin tlak, Sawrkar hnathawk, political party-a nihna nei lo leh khawtlanga mi rin kai an ni tur a ni. Tin, vote chhiar tura i mi ruatte chu 'appointment' pein vote thlak hma in vote chhiar dan tur training i pe lawk vek tur a ni. Counting Official te hi vote chhiar hma darkar chanve-ah counting hall-ah an awm vek tawh tur a ni.

#### 18. COUNTING SHEET

**Rule 73(2)**-in a sawi angin, Counting Sheet **Form 27**-ah hian column siam a ni a. Tally Method hmangin column khat zelah hian candidate vote hmuhzat chhinchhiahna atan a chhuk zawngin vawi 4 (li) thai la (III), chumi thai chu a khamphei zawngin vawi 1 (khat) (III) thai phei leh la, candidate zawn column khata a chhuk zawnga thai leh thai phei zat chu 5 (panga) a ni ang a, candidate vote hmuh tam dan azirin chu tiang chuan i tih belh zel ang. Chutianga i tih zawh vek hnuah chuan belhkhawm a awlsam dawn a ni.

#### 19. VOTE THI

**Rule 71(3)**-in a tar lan angin, a hnuai mi ang hi vote thi awm theih dan a ni:-

- 1) Ballot Paper dik a nih leh nih loh finfiah theih loh khawpa tihchhiat a nihin;
- 2) Ballot Paper-a vote thlaktu hriat theihna tur chhin chhiahna leh ziaak a awmin;
- 3) Ballot Paper-ah chhutna-hnuhma pakhat mah a awm lohin;
- 4) Candidate thlan tur zat (No. of seats to be elected) aia tam chhutna hnuhma a awm in;
- 5) Vote chhutna hmanrua a vote chhut a nih lohin;

- 6) Tu nge a vote tih hriat theih loh khawpa candidate te daidanna rin chu a mark chanve chiaha chhut a nihin emaw a fiah loh viau a, ngaihuat harsa a nihin;
- 7) Polling Station bik atana thuneituten Ballot Paper an siam ang design leh serial number ni lo, Ballot Paper a nihin.

Ballot Paper number leh chhinchhiahna chungchanga Presiding Officer emaw Polling Officer te thil tihsual palh avangin Ballot Paper hi hnawl loh tur a ni.

## 20. VOTE NUNG

- 1) Candidate thlan tur zat (No. of seats to be elected) chiah a chhutna hnuhma a awm in.
- 2) Candidate thlan tur zat (No. of seats to be elected) aia tlemah chhutna hnuhma a awm in.
- 3) Vote chhut chu candidate te leh midang daidanna rin (line)-ah lang ta se, a chhutna (mark) lan tamna lam chu vote nung lam a ni ang.
- 4) Candidate daidanna chung a nih phawt chuan vawikhat aia tam chhut pawh ni se vote nung a ni ang.
- 5) Chhut fiah lo riai a nih pawhin a thlan tum a chian chuan a nung ang.
- 6) Chhut (mark) sir khat lai emaw thenkhat lai emaw chauh pawh lang se a nung ang.
- 7) Ballot Paper thleh avanga voter-in a chhut dan pakhata a lan dan dik si (original mark), candidate dang hming or symbol-ah a lan dan diklo a thla a kai in original mark lanna kha a nung ang. Entirnan : Arrow cross-mark chu sana in her dan ni lo zawng a siam (anti-clock wise) a nih chuan ballot paper thleh avanga mark dik lo kai chu sana vir zawng (clock wise) a ni ve thung ang.
- 8) Ballot paper vote chhiar anih lai hian rinhlelh rual loh a vote thlaktu-in a vote a tihchian phawt chuan vote a chhut danah buai lovin pawm tur a ni.

## 21. VOTE CHHIAR CHUNGCHANGA HRIAT TUR TUL DANGTE

- (1) Counting Table awm zat tur chu voter awm zat leh hmun leh hma awmdan azir a ni ang. Counting Table zat azirin Counting Agent pawh ruat tur a ni. Counting Table tinah Counting Agent pakhat zel awm thei turin ruahmanna siam tur a ni. Counting Table bakah Returning Officer's table-ah Candidate emaw Counting Agent pakhat dah theih a ni bawk ang. Counting Table hi General Seat leh Reserved Seat for Women atan a hranga siam tur a ni a, Counting Sheet/ Tabulation Sheet pawh a hranga buatsaih tur a ni.
- (2) Reserved Counting Staff siam tur a ni a, hun laklawha harsatna bik tak avanga theilo thut an awm chuan heng Reserved Counting Staff-te hi hman tangkai tur a ni ang.

- (3) Counting Table pakhat hian Counting Supervisor 1 (pakhat) leh Counting Assistant 2 (pahnih) zel ruat tur a ni a, Counting Supervisor leh Counting Agent atan hian Sawrkar hnathawk rin tlak ruat tur a ni.
- (4) Counting Hall leh Counting Table-te hi mumal taka Number pek tur a ni a, amaherawhchu Counting Table-a thu tur Counting Supervisor leh Counting Assistant-te hian an thutna tur table hi vote chhiar tan dawn hunah an hre chauh tur a ni.
- (5) Candidate-te hian Counting Agent an ruatte chu poll date chhun dar 12:00 hmain i hnenah an theh lut ngei tur a ni a, an mi ruat tawhte thlak leh an duh a nih chuan vote chhiar hma darkar khat la awmah i hnenah an hnuhdawhna (**Form-19**) leh a thar ruatna an theh lut hman tur a ni.
- (6) Vote chhiar tan a nih hma hian vote chhiartu turte leh Counting Hall chhunga awm zawng zawngte chu **Rule 69(3)** leh **91** of the Mizoram Municipalities (Election to Local Councils) Rules, 2015 anga Secrecy of Vote vawng (maintain) vek turin hriattir ang che. He dan zawm lotute chu thla 6 chhung lungin tan leh chawitir thlenga hrem theih an nih thu puang tel bawng ang che. A bik takin Counting Agent-te chuan **Form 18**-ah Secrecy of Vote chungchangah Declaration an siam ngei tur a ni.
- (7) A remchan dan angin Election Observer-te chu vote chhiar lai uluk taka vil tura beisei an ni a, Counting Hall-a an thutna tur chair leh table hranpa felfai takin buatsaihsak ang che.
- (8) Returning Officer, Counting Official, candidate leh Agent-te bel tur Identification Badge hi Deputy Commissioner (DC)/District Municipal Election Officer (DMEO) Office-in a buatsaih ang a, he chhinchhiahna bel lo-te chu Counting Hall-ah I luhtir tur a ni lo.
- (9) Counting Table sira Counting Agent-te seat arrangement siam dan tur chu a hnuai indawt dan hi a ni ang:-
  - (a) Agents of Candidates of recognized National Parties;
  - (b) Agents of Candidates of recognized State Parties;
  - (c) Agents of Candidates of registered-unrecognized political parties;
  - (d) Agents of Independent Candidates.
- (10) Counting Hall hnaih lutukah mipui awmtir tur a ni lo a, boruak sosang a awm lohna turin ruahmanna tul zawng zawng i siam tur a ni. Mipui kalpawh theih loh turin Counting Hall hi daidanna bang a awm tur a ni
- (11) Counting Hall-te hi hnawhsarum taka buatsaih tur a ni lo a. A bik takin vote chhiar laklawh laia eng (light) chungchanga harsatna a awm loh nan ruahmanna thuahnhnih i siam ngei tur a ni.
- (12) I remtihna lo chuan Counting Hall-ah hian tumah an lutin an chhuak tur a ni lo. I thuawih lo leh ngaipawimawh lo an awm chuan Counting Hall atangin i chhuahtir thei ang.
- (13) Counting Hall chhungah hian Returning Officer, Counting Supervisor leh Counting Assistant-te bakin mobile phone ken luh phal a ni lo a, Official-te pawh hian in keng lut a nih pawhin silent/switched off mode-in in dah tur a ni a, Counting Hall chhungah phone in hmang tur a ni lo.

- (14) Returning Officer leh Counting Official-te hian in mawhphurhna in hlenchhuah kawnga harsatna in tawh loh nan election-a thu neitu ni lo Political Leaders leh Official-te hnen atangin thupek in dawng tur a ni lo a. State Election Commission Officers & staff/District Municipal Election Officer leh I hnen atanga phalna an nei a nih loh chuan Counting Hall chhungah pawh luhtir tur an ni lo. Phalna nei an awm a nih pawhin Counting Hall chheh vela an awmna tura siamah an awm mai tur a ni.
- (15) Counting Hall chhungah hian meizial zuk khap tlat a ni a, Returning Officer leh Counting Official-te pawhin in zu tur a ni lo.
- (16) Returning Officer-te hian Form leh Stationery Items mamawh daih tawk hi in nei ngei a ni tih vote chhiar tan hmian in lo in enfel vek tur a ni a, vote chhiar laklawh laia ngaihtuah chawp ngai a awm loh nan ruahmanna fel tak in siam tur a ni.
- (17) Tul bik tak a awm a nih loh chuan vote chhiar hi chawlh lailawk phal a ni lo a. Vote chhiar chungchanga harsatna emaw vote chhiar laia buaina a chhuak a nih chuan a rang lamin Observer/District Municipal Election Official-te hriattir tur a ni a. State Election Commission atanga thu leh hla a awm hma chuan vote chhiar chawhlsan rih tur a ni.
- (18) **Recount**: Vote chhiar laiin *recount* ngailo turin, uluk takin vote chhiar tur a ni. Recount dilna hi Candidate leh Election Agent te dilna chauh pawm tur a ni a, recount i neih hmian bialtu Election Observer leh District Election Officer/District Municipal Election Officer hnen atangin recount phalna lak hmasak tur a ni.
- (19) Vote chhiartute'n felfai leh dik taka an chhiar zawh hma theih dan tur i ngaihtuahpui tur a ni.
- (20) **Form 26** hmanga Presiding Officer-in Ballot Paper Account a chhinchhiah chu vote chhiar hnuah vote tla zat nen a inmil leh inmil loh ngun takin i en fiah hmasa ang a, a inmil thlap a nih chuan danin thuneihna a pek che angin Election result i puang ang. A in mil loh erawh chuan DC/DMEO leh Commission-ah Observer-te kal tlangin i thlen ang a, State Election Commission emaw District Municipal Election Officer emaw thu leh hla ngaih chan tur a ni.
- (21) Vote chhiar lai chu Candidate in emaw a aiawh **Rule 68(2)**-a tar lan Counting Agent-ten Chiang taka ballot paper-te a hmuh theiha hnaiah an en thei ang a, **Tabulation Sheet** a vote ziah luh pawh an hmu thei tur a ni. Amaherawhchu, engti kawng zawng mahin ballot paper te chu an khawih ve tur a ni lo.
- (22) Member thlan tur zah vote hmu sang sang kha thlan tlin an ni tih puang ang che. Hei hi Result Sheet (**Form 30**)-a candidate ten vote an hmuh dan zulzuia vote hmu sang sangte kha Local Council member thlan tur zat (No. of seats to be elected) nen inmil a siam mai tur a ni. Chung candidate thlan tlin 'Result Sheet' a peih fel a nih hnuah Final Result chu puan chauh tur a ni. Thlan tlin candidate-te chu '**Certificate of Election**' (**Form 31**) pawh pek ngal tur a ni.
- (23) Inthlanna dan **Rule 42** in a sawi angin, hmun ruak pakhat atana inthlannaah chuan vote nung zawng zawng belh khawm hmun ruk a then a hmuh khat aia tam hmu tling lo chuan a dah kham a chan ang a, hmun ruak pakhat aia tam inthlannaah chuan

vote nung zawng zawng belhkhawm kha thlan tur hmun ruak (seat) zatin sem chhuah phawt tur a ni a. A chhuak hmun ruk a thena hmun khat aia tam hmu pha lo chuan a dah kham a chan ang.

**Entirnan:** Khaw pakhtah member thlan tur zat 5 lo ni se, vote nung zawng zawng belhkhawm 2400 chu member 5 a semin, 480 a chhuak ang a, 480 hmun ruka then (**vote 80**) hmu tling lo chuan a dahkham a chan ang. Chutiang dahkham chante chu pawisa pek kir tur an ni tawh lo. **Form 9-a 'How disposed of'** tih column ah hian **'Forfeited'** tiin ziah tur a ni.

- (24) **Form 9** leh dahkham chawite pawisa chu ip khatah thun la, char tlat ang che. DMEO-ah theh luh tur a ni.
- (25) **Form 30** hmang hian Election Result chu siam ang che. Copy thum siam tur a ni a, copy khat chu Secretary, SEC leh copy khat chu DC/DMEO-ah i thawn ngei dawn nia. Election Result-ah hian Political Party candidate an nih chuan an party hming ziak tel ngei ang che. Independent an nih chuan Independent tia ziah mai tur a ni.
- (26) Candidate te vote hmuhna Ballot Paper zawng zawng kha ipah i khung ang a, i char tur a ni. Hal ral mai suh. I char fel vek hnuah a pawnah candidate-te hming leh vote hmuh zat ziak la. Chutiang a i tih vek hnuah thalhrin char tlat ang che. A kawmah Local Council Constituency No. leh Veng hming ziak la, heng hi Office-ah vawn that turin DC/DMEO hnenah thehluh tur a ni. Vote thi zawng zawng chu ip khatah i khung ang a, i char leh tur a ni a, vote thi zat leh Local Council Constituency No. etc. ti langin bawm khata khung khawm hnuah DC/ DMEO hnenah report dang rualin thehluh tur a ni.
- (27) Chutiang bawkin Ballot Paper tihchhiat palh (spoiled) te Ballot Paper hman bang (un-used Ballot Paper a awm chuan) te, Ballot Paper bung leh lam (Counterfoil) te chu a hran theuhin lpah emaw envelope-ah emaw i khung ang a, a chungam i ang hian DC/DMEO hnenah i thehluh ang.
- (28) Inthlanna a tlingte chu an pawisa dahkham pek kir leh la, **Form 9-ah** chhinchhiah la, pawisa i pek kir leh te chu 'signature of candidate' zawnah an hming ziah tir la, **'how disposed of'** tih zawnah **'Refunded'** tih ziak ang che.
- (29) Inthlanna-ah hian i hna thawk lai tumahin an ti buai tur che a ni lo. Inthlan dan **Rule 94** hi en la, tibuaite i tawka a nih chuan Bawrh sap emaw, Police hotute emaw, Sawrkar hotute hriattir vat ang che.
- (30) Inthlanna dan Rule 90-94-na in a sawi 'corrupt practices' avangin emaw, chhan dang vangin emaw, i hnenah sawiselna rawn thlen an awm thei. I tih tur chin chu ti mai la, inthlanna thubuai siam tum an awm a nih chuan Rule 84 of The Mizoram Municipalities (Election to Local Councils) Rules, 2015-in a sawi hi kawh hmuh mai ang che. Tul lovah in tibuai suh ang che.
- (31) He dan hnuai Local Council inthlanna tluang tak leh felfai tak a neih a nih theih nan thil tul ang apiang tih chu Returning Officer leh Presiding Officer mawhpurhna a ni a, thutlukna in siam apiang chu thu tawp a ni.

Handbook for  
**PRESIDING OFFICERS**





# **PRESIDING OFFICER**

## **KAIHRUAINA**

Aizawl leh Lunglei Municipality hnuaiia Local Council inthlan chung changa i hnathawh dan tur tlangpui a hnuaiiah hian ziah a ni a, ngun takin chhiar la, hriatthiam loh i neih chuan The Mizoram Municipalities (Election to Local Councils) Rules, 2015-ah enfiah ang che. He lehkhabu hi kaihhraina mai chauh a ni tih pawh i hre dawn nia.

### **I. TIH TUR HMASA TE**

1. He kaihhraina bu hi ngun takin chhiar la, inthlan hmain thil tih dan tur chiang takin hre hmasa ang che.
2. Inthlanna hmanrua i dawnte ngun takin en la, a list-a chuante i dawng kim ngei em tih fiah hmasa in, heng hmanruate hi i vawng him tur a ni.
3. Presiding Officer leh Polling Officer-te hi hnathawk ho tur in nih avangin in awm kim em tih hre thuai la, lo vak bo emaw, kal bo an awm pawhin rang tak a koh haw dan i ngaihtuah tur a ni.
4. I hnuaiia Polling Officer-a thawk tur a Deputy Commissioner (DC)/District Municipal Election Officer (DMEO) in a ruat tawhte zingah damlohna leh thihna avang emaw a thawk thei lo an awm a nih chuan rang taka DC/DMEO hnenah report tur a ni a. DC/DMEO in a ai awhtu tur a ruat ang.
5. State Election Commission, Mizoram-in a siam Model Code of Conduct-te hi Candidate leh Political party-te chu zawm ngei tura beisei an ni tih i hriattir tur a ni.

### **II. INTHLAN HMAA I TIH LAWK TUR.**

6. Inthlanna hmun tur, nangmah leh Polling Officer-te thutna tur te, Candidate, Election Agent-te, Polling Agent-te thutna tur te, Ballot Box hunna hmun tur pindante (voting compartment) chu i Polling Officer-te nen in buatsaih tur a ni.
7. Voting Compartment a vote thlak lai tuma'n an hmuh theih loh nan Voting Compartment chu i siam tur a ni a. Amaherawh chu Ballot Box chhungah voter in Ballot Paper a thlak ngei a ni tih i hmuh theihna tur hmun remchang ah Ballot Box chu hung ang che.
8. Inthlanna hmun 'Area' chin, mipuiin an chim buai loh tur chin, ziakin i tar chhuak tur a ni. Chu chu 'POLLING AREA' tih a ni. Polling Station Building-in hungna a neih chuan chumi chin chu a tha ber mai thei bawk. Zau lutuk a ni tur a ni lo, i enkawl theih chin a ni tur a ni. Hei hi inthlanna hmunah tar theihngilh hauh suh ang che.

9. Inthlan ni dawn tlaiah inthlanna hmun i buatsaih chu en nawn leh la, engkim fel taka i siam hnuah Polling Station building chu i kalh ang a, chahbi pawh nangmah ngeiin i vawng tlat tur a ni.
10. Inthlan dawn zanah hengte hi Tlangau hmangin a zau thei ang berin puang ang che:-
  - 1) Candidate-te hming leh symbol;
  - 2) Inthlanna tur hmun;
  - 3) Inthlan hun Ni leh Dar zat;
  - 4) Inthlan ni a vantlang inkhawm phal a nih loh thu;
  - 5) Vote thlak tan hunbi tuk atanga chhiar let a darkar 48 huam chhungah tu mahin campaign an nei tawh tur a ni lo.
11. Inthlanna a dingte hming, an chhinchhiaahna symbols, an party hming theuh chu **Form 13**-na hmanga Returning Officer in a buatsaih chu inthlanna hmun pawn lamah bangah emaw a remchang laiah i tar tur a ni ang. Hei hi theihnghilh loh tur a ni.
12. Polling Agent-te bakah Election Agent atan a candidate in mi pakhat zel ziak a an ruat, Returning Officer-in a pawm tawhte chu Polling Booth chhungah candidate a awm loh chhungin an luh ve phal a ni.

### III. BALLOT BOX

13. Voters tam dan a zirin Ballot Box ruahman tur a ni. Vote thlak hma darkar chanve vel a la awmin Ballot Box chu vote thlak theih tur a buatsaih lain candidate emaw an agent te emaw chu Ballot Box a ruak ngei a ni tih entir (demonstrate) tur a ni.
14. Vote thlak hun hma darkar khat a la awmin Presiding Officer leh Polling Officer-te Inthlanna hmunah awm kim tawh tur a ni. Candidate emaw an agent-te pawh chumi hunah chuan inthlanna hmunah awm ngei hman tura hriattir tur a ni. Ballot Box chu Inthlan mai theiha buatsaih lai leh a ruak ngei a ni tih candidate emaw an agent-te emaw chuan an hmu ve ngei tur a ni, signature pek ngai laiah pawh an 'sign' ngei tur a ni. A hunah an rawn kal kim hman lo a nih chuan Candidate leh Agent awm apiangte hmaah chuan bawm chu a ruak ngei a ni tih i entir hnuah khar leh mai tur a ni. Candidate emaw Agent thenkhat tlai emaw vangin inthlan hun hi sawn hlat phal a ni lo.

### IV. ELECTORAL ROLLS

15. Rule 16 of The Mizoram Municipalities (Election to Local Councils) Rules 2015 angin Local Council Draft Rolls atan Assembly Electoral Rolls hman a ni a. Local Council Constituency mila siam rem leh Non-Tribal paihna turin revision neih a ni a. Hemi dungzui hian Final Rolls chu tihchhuah a ni a, General Election vawi khat atana hman tur a nih avangin revision chhunga addition leh deletion pawh tar lang loin integrate nghal vek a ni.
16. Inthlanna-a a chuhtu party tinte chu Electoral Roll pakhat theuh i hawh tir anga, a hmangtute hnenah chuan engmah thai ran awih a nih loh thu i hrilh ang a. Tin, inthlan zawhah i la kir leh ngei ngei tur a ni ang. Electoral Roll a hming chuang lote hian eng ti kawng mahin vote an thlak thei lo ang. Hei hi i hre reng tur a ni. Political Party-te hian an duh chuan anmahni sensoin Electoral Rolls hi photocopy an siam thei ang.

17. Official-a i hman tur Electoral Roll chu a thlangtu apiang hming hnuaiiah i rin anga, a thlangtu chu hmeichhia a nih chuan a hming zawn vei lamah i thai (P) tur a ni. Tick Mark bak chu chhinchhiaha dang Electoral Roll ah a chuang tur a ni lo.

## V. BALLOT PAPER HMAN DAN

18. 1) Ballot paper general seat atan leh reserved (hmeichhia) tan pakhat ve ve voter pakhat hnenah pek chhuah tur a ni. Ballot paper hi bung hniha pawh bun theih tura ruahman a ni a, a inrin laiah (Perforation) pawh bun tur a ni. A bung tawn tawna Distinguishing mark 'GE to LC 2025' tih chuang a awm tur a ni.
- 2) Serial No. tih zawnah hian vote thlak zat a in dawta ziah tur a ni. Vote thlak hmasa ber kha Serial No.1 a ni ang a, a dawttu Serial No. 2 a ni ang a, chutiang zelin.
- 3) Ballot Paper-a Local Constituency No. & Name hi Allocation of Seats, State Election Commission Notification-a Local Council hming in ziahna a an Serial No. ang kha ziah tur a ni.
- 4) Ballot Paper hi a in dawtin pek chhuah tur a ni. Bu khat zawhah bu dang hman leh tur a ni. A kar lakah a pheh thler palh leh chhia a lo awm chuan thai chhiat a, hman loh mai tur a ni. A bu i hman zawh apiang chu a kawmah Serial No. i chhinchhiaha zel ang. Entirnan 1-50, 51-1000 tih ang zel in.
- 5) Voters ten awlsam zawk a an vote duhte hming leh symbol an hmuh zung zung theih nan party pakhat atang a candidate-te chu a hming a indawt thla ang. Ballot Paper-a an in dawt dan tur chu 'alphabetical order' a ni ang.
- 6) Ballot Paper chhu turin DC/DMEO chu thuneihna pek an ni.
- 7) Ballot paper bu khat hi pheh za a ni ber a, a chuang emaw, a kim lo emaw a awm palh thei. Chu chu chhinchhiaha la, Candidate-te emaw, Polling Officer-te emaw Agent-te pawh hrilh hria la, a theih chuan an hming sign tir theuh ang che.
29. Inthlan ni a i tih turah hian inthlanna dan **Rule 47** atanga **67** hi ngun takin chhiar ang che. Distinguishing mark hi a ruka vawn tlat tur a ni tih theihngilh suh. Vote thlak duh lovin ballot paper a rawn pek kir chuan, inthlanna dan chang 61(2)-na in a sawi angin thai chhiat mai tur a ni a, a pawh bunna bul lam (counterfoil) ah 'Refused /cancelled' ti a ziah tur a ni.
20. Vote thlak hun ruat a zawh hmain vote thlak tir zawh vek tum ang che. La thlak hman si lo, inthlanna hmun Area-ah lo lut hman si se, an thlak hmain a hun tiam ral tawh bawh si se, inthlanna Area hmun chhunga lo lut hman zawngte chu awm khawm tir la, dar tiam chhung a inthlanna hmun i siam chhung an lo thlen hman tawh chuan vote chu thlak tir tur an ni. Mahse, midangin an pawlh sawp loh nan fimkhur ang che. Inthlanna hun dar bi tiam ral hma a Polling Area a lo lut hman tawh zawng chu lehkha them (Slip) i signature chuanna, a in dawt a number pek sem la, chumi bakin an pawlh buai loh nan Polling Area pawh khar ang che.
21. Ballot Paper bung leh lam counterfoil pawh a khawmin tel ang che, a kawmah Constituency No. leh Veng hming ziak la, thalhritin char ang che. Inthlan thubuaiah pawh heng hi a tangkai dawn a, DC/DMEO Office-ah vawn that tura thawn tur a ni.

Chutiang bawkin **Form 26**-a i chhinchhiah angin Ballot Paper tihchhiat palh (spoiled) te, Ballot Paper hman bang (un-used Ballot Paper a awm chuan) te, Ballot Paper bung leh lam (Counterfoil) te a hran theuhin ip ah emaw envelope-ah emaw i khung a nga, a chungam i ang hian DC/DMEO hnenah i theh lut ang.

## VI. BLIND AND INFIRM VOTERS

22. Inthlan dan chang 60 anga mitdel leh puih ngai vote thlaksakte chu **Form 24**-ah hian chiang takin chhinchhiah ang che.

Ziak leh chhiar thiamlo, natna/taksa chaklohna avangin emaw vote thlaktu (Illiterate, blind and infirm voter) chuan ama chhungkhat hnai puitling emaw a mi duhthlan puitling (companion) vote thlakpui turin a hruai thei ang. Chutiang vote thlakpuitu (companion) chuan voter-in candidate a thlan duhzawng ngei symbol-ah, 'Arrow cross-mark' a chhuttir emaw, a chhut sak tur a ni, 'Secrecy of Vote' a vawng ngei tur a ni.

## VII. THIL PAWIMAWH DANG

23. Inthlanna hmanrua i dawn, Electoral Roll, arrow cross-mark, rubber stamp, Flat Ruler, Stamp Pad, Ballot Box, Indelible Ink leh a dang zawngte pawh thawn let leh vek tur a ni.
24. Inthlanna-ah hian i hnathawk lai tumahin an ti buai tur che a ni lo. Inthlan dan **Rule 94** hi en ang che. Tibuaitu i tawk a nih chuan Bawrsap emaw, Police hotute emaw, Sawrkar hotute emaw hriattir vat ang che.
25. Inthlanna dan chang 90-94-na in a sawi 'corrupt practices' avangin emaw, chhan dang vangin emaw, i hnenah sawiselnaw rawn thlen an awm thei. I tih tur chu dik takin ti mai la, inthlanna thubuaitu siam tum an awm a nih chuan inthlanna dan **Rule 84** in a sawi hi kawh hmuh mai ang che. Tul lovah in tibuaitu suh ang che.
26. He dan hnuai Local Council inthlanna tluang tak leh felfai tak a neih a nih theih nan thil tul ang apiang tih chu Returning Officer leh Presiding Officer mawhpurhna a ni a, thutlukna in siam apiang chu thutawp a ni.

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